

EXECUTIVE SUMMARY / EXAMS OFFICE / 2026

For students and families – Parents and Guardians

June 2026

EXECUTIVE SUMMARY – FINAL BASIC EDUCATION TESTS

Technical procedures and remote configuration requirements; General Instructions

Final basic education tests

Year 9 of Portuguese general basic education

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In the values, principles and mission of Colégio Guadalupe, which include socio-educational support and care for families and students attending Portuguese educational cycles and school years subject to external assessment, we hereby inform you: (I) the technical procedures and requirements for remote configuration to upload the student session profile, specifically for computer-based assessment; and (II) the essential instructions for the final basic education tests in both digital and hybrid formats – the latter specifically for the Matemática (92) test. This includes guidance on authorised materials.

This executive summary complements the comprehensive series of communications sent to Parents and Guardians regarding external assessments, specifically the digital briefing note containing logistical and preparatory guidelines for the Colégio Guadalupe school community (please see the [link](#)).

I. TECHNICAL PROCEDURES AND REMOTE CONFIGURATION REQUIREMENTS

Computer-based external assessment as prescribed in Despacho Normativo no. 3/2026, of 23 February, which approves the tests and exams regulation for the 2025/28 academic years; and Norma 02/JNE/2026, regarding the regulations for the administration of tests and exams.

As stipulated in the general terms and conditions of admission and attendance at Colégio Guadalupe – with particular emphasis on Clause 5, regarding the Educational iPad – and in compliance with the iPad usage regulations, in the domain of the instrument for exercising autonomy as outlined in the Educational Project, this technological device is fundamental to the delivery of the basic and secondary education curricula. It is intrinsically linked to the regulatory processes of teaching and learning, encompassing both internal and external assessment, including the final basic education tests.

In light of the above, Parents and Guardians are urged to review the following information with the utmost care.

Compliance with the requirements detailed below is the sole responsibility of the families.

Any failure to adhere to these regulations may result in the student being unable to sit the test or specific test items.

Colégio Guadalupe is replicating the protocol implemented during the 2024/25 academic year external assessment, which saw significant success due to the school community's rigorous compliance and the total absence of technical constraints during the tests window.

1. iPad charging and remote device configuration protocol

To ensure optimal conditions for test preparation, administration and overall equity, families are requested to adhere to the following protocol. This should be implemented starting from **10:00 pm on the eve of the [scheduled \(session 1\) test dates applicable to the student](#)**, continuing throughout the night.

Accordingly, by 10:00 pm on the eve of each test, the iPad device must be:

- **Charging** (connected to a power source);
- **Connected to the internet/Wi-Fi** and not in use by the student, to enable the Colégio Guadalupe Technical Team to remotely configure the specific student session profile [Exam Mode] on the device.

This configuration is performed remotely and exclusively by the aforementioned Technical Team.

On test days, prior to the scheduled start time, the Technical Team will proceed with the technical certification of the student session profile [Exam Mode] on the iPad.

Please note: arriving for tests without the iPad device or with insufficient battery life – commensurate with the duration and software requirements of the tests – will result in the student being unable to complete the assessment, either in part or in full.

Students are **authorised** to use their own power banks or portable battery chargers.

Please be advised that the School **will not provide or distribute** any power banks or portable chargers belonging to the institution.

II. GENERAL INSTRUCTIONS FOR THE ADMINISTRATION OF THE TESTS

1. Preliminary points

- Students must hold a valid **national identity card or an equivalent legal substitute**, provided it contains a **photograph**.
Students without an issued national identity card must hold a residence permit, passport, or the identification document used in their country of nationality or residence.
The school will also issue a document featuring an internal student identification number.
- **Credentials:** for individual use during the 2025/26 academic year; consisting of **[USERNAME + PASSWORD]**; Issued by the Exams Office;
- Distribution of response sheets for the constructive-response items of Matemática (92) test– Hybrid delivery format (digital and paper-based) ([link](#)).

– **Authorised materials:**

- Physical keyboards without mobile communication capabilities; notwithstanding that pedagogical staff recognise the suitability of the iPad's virtual keyboard for the operational requirements of the Intuitivo app;

- **Wired headphones (without bluetooth) for listening comprehension assessment.**

Português (91) and PLNM (93/94) tests.

Any headphones other than those specified above are strictly prohibited – in such cases, the student will be unable to sit the listening comprehension component;

Please be advised that the School will not provide or distribute any headphones belonging to the institution.

- **Bilingual dictionaries for PLNM students (A1, A2, and B1 language proficiency levels):** Matemática (92) test;
- **Calculators for the Matemática (92) test:** non-alphanumeric, non-programmable and non-graphical models are required; scientific calculators are permitted, in alignment with the statutory curriculum and essential learning outcomes ([link](#)).

Kind regards, Prof. Renato Marques da Costa



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